

RESOLUTION NO. 2021-044

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE
APPROVING AN AMENDMENT TO THE PLANNING APPLICATION FEE SCHEDULE**

WHEREAS, the City provides discretionary services to development applicants through agreements with the fees for such services determined by the Planning Application Fee Schedule; and

WHEREAS, the City Council last amended the Planning Application Fee Schedule on August 27, 2014; and

WHEREAS, pursuant to Chapter 22.150 of the Elk Grove Municipal Code, the Development Services Department service fees may be amended from time to time, and as needed, by resolution of the City Council.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Elk Grove hereby amends the Planning Application Fee Schedule, including the associated CEQA deposit schedule, as indicated in Exhibit A, attached hereto and incorporated by reference, to allow work related to CEQA review to commence when an adequate deposit has been received by the City, all as determined by the Development Services Director in his/her discretion.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 10th day of February 2021



BOBBIE SINGH-ALLEN, MAYOR of the
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JONATHAN P. HOBBS,
CITY ATTORNEY

Exhibit A – Planning Application Fee Schedule Amendment

Planning Application Fee

[Note: Additions are shown as **bold underlined** text, deletions are shown as ~~strike through~~. Only an excerpt of the Planning Fee Schedule is set forth below. Portions of the existing Planning Application Fee Schedule not set forth below remain unchanged.]

		Flat Fee	Deposit with Time and Materials Billing	Deposit with Task Order
Service Title	Service Detail			
Annexation Request/Prezoning (Full annexation process requires Reimbursement Agreement)	City Council	18,800		
Appeals	Appeal of Planning Director and Zoning Administrator Decision to Planning Commission		3,000	
	Appeal of Planning Commission Decision to City Council		5,000	
Boundary Line Adjustment	Planning Director	2,800		
CEQA Review (Initial deposit covers initial review only; project-specific scope of work and budget will be provided <u>if necessary</u> ; deposit of full <u>an adequate amount as determined by the Development Services Director, in his/her discretion, shall be</u> required prior to work commencement.)		See attached CEQA deposits schedule		

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**CITY OF ELK GROVE
DEPOSITS FOR ENVIRONMENTAL REVIEW UNDER THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT**

The City of Elk Grove reviews projects pursuant to the California Environmental Quality Act (CEQA). The approval of most Planning permits and entitlements are considered discretionary actions subject to CEQA.

The City charges applicants for the time and expense related to conducting CEQA review of projects. For purposes of the City’s CEQA review, projects can be initially categorized into three categories, or tiers, of review based on project types. The initial deposit set forth in the chart below is required to be submitted for each tier/application type for a project at the time of application submittal. Additional fees related to CEQA could also be assessed if the City determines that consultants must be retained to prepare additional environmental documents (e.g. Mitigated Negative Declaration, EIR) or technical analysis (e.g. traffic, biological, cultural resources). As part of the initial project review, the Development Services Director will determine if a further deposit is necessary for CEQA-related work, consistent with the above Planning Application Fee Schedule. The City retains the right to seek additional deposits for CEQA-related work for a project as funds on deposit are depleted. If an unbilled deposit balance remains at the end of the project, the deposit will be refunded to the applicant.

In the case of combined entitlements, only the highest applicable initial fee shall apply. Where an application or environmental document type is not identified in the table below, the Development Services Director shall have the discretion to determine the appropriate deposit amount based upon an initial review of the available information consistent with the above Planning Application Fee Schedule.

~~The City of Elk Grove is identified as a Lead Agency under the California Environmental Quality Act (CEQA) and is required to conduct an analysis of the potential environmental impacts as a result of its discretionary actions. The approval of most Planning permits and entitlements are considered discretionary actions subject to CEQA.~~

~~The City charges applicants for the time and expense related to conducting CEQA review of projects. For purposes of CEQA, projects can be lumped into three categories, or tiers, of review. The following deposit is required for each tier of project at the time of application submittal. If the deposit is nearing depletion, the City will request an additional deposit. If an unbilled balance remains at the end of the project, it is refunded to the applicant. Additional fees related to CEQA could also be assessed if the City determines that sub-consultants must be retained to prepare additional technical analysis (e.g. traffic, biological, cultural resources).~~

~~In the case of combined entitlements, the highest applicable fee shall apply. Where an application type is not identified in the table below, the Planning Director shall have the discretion to determine the appropriate deposit amount based upon an initial review of the available information and including a waiver if deemed appropriate.~~

Tier	Application Types	Deposit Amount
1	Old Town Type 1 and 2 Design Reviews Single Family Master Home Plans Boundary Line Adjustment Minor Deviation Reasonable Accommodation Uniform Sign Program	\$50
2	All other Design Reviews Conditional Use Permit Variance Rezone Parking Reduction Tentative Maps (all types) Amendments to existing approvals Grading permit where prior CEQA review has not been completed.	\$1,000
3	General Plan Amendment	\$2,000

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2021-044

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on February 10, 2021 by the following vote:

AYES: **COUNCILMEMBERS:** *Singh-Allen, Nguyen, Hume, Spease, Suen*

NOES: **COUNCILMEMBERS:** *None*

ABSTAIN: **COUNCILMEMBERS:** *None*

ABSENT: **COUNCILMEMBERS:** *None*



Jason Lindgren, City Clerk
City of Elk Grove, California